

Job Description

Job Title: Manager - Cost Estimation & Budgeting	Grade/Level: C2
Department: Projects	Location: BIAL (All Areas)
Reports To: Assistant Vice President– Contracts	Reportees: To be decided
Job Purpose To develop and review capital and operating cost estimates for the projects and review contractor's BOQs.	
Key Elements of the Role <ul style="list-style-type: none">• Cost Estimates• Review of estimates• Involve review of BOQs	
Key Result Areas & Outcomes expected from the Role <ul style="list-style-type: none">• Provide expert functional inputs in the development of cost estimates across the project life cycle• Maintain cost estimating metrics and systems for application across the project portfolio, ensuring estimating baselines are validated.• Review cost estimates and expenditure phasing and comment upon suitability, deliverability and overall quality.• Review contractors variation quantities and extra items• Lead and undertake cost risk analysis, using probabilistic techniques.• Liaise with project teams to gather data and maintain the project cost database.• Liaise with project engineers in the preparation of development concepts and plans.• Participate in functional assurance reviews with respect to cost estimates.• Review cost estimates from contractor and subcontractors.• Participate with the Project Managers and the BIAL project team as subject matter expert for cost estimating.• Develop alternative options for cost effectiveness as required by project management.• Prepare technical reports as required.• Participate in internal and external project reviews• Provide cost related inputs for value engineering• Proficient in Rate Analysis co-ordination with allied services.• Bench marking rates for data base & quick reference for future use.• Mentoring, training and up skilling Cost estimators.• Knowledge of ERP/SAP Package – MM Module.	

Educational Qualification

A Bachelor's degree/ Diploma in Engineering with preferably a post graduation in Construction/Project management and/or a Chartered Accountant

Experience

Essential:

10-15 years of work experience in the Projects Cost Estimations, Market study & Rate Analysis.

Desired:

Proven record in the provision of cost estimates for worldwide engineering projects

Technical / Functional Skills Required

- Ability to assess the commercial impact of engineering and project decisions on project attractiveness
- Ability to apply appropriate standards and metrics for the cost estimating function and recommend improvements as necessary
- Ability to interpret and use data from cost risk estimates and risk analyses to assist in decision making

Top 5 Behavioral Competencies Required

Competency	Proficiency Level (<i>tick mark</i>)			
	Master	Expert	Proficient	Average
Planning		√		
Systematic Analysis & Decision Making		√		
Execution			√	
Process Orientation	√			
Communication □kills		√		
Leadership		√		
Commercial & Business Acumen	√			
Building & managing relationships (internal & external)	√			
Continuous Improvement	√			

Additional Knowledge Required

Conversant with Computer Skills & Knowledge.