

JOB DESCRIPTION

Job Title	Revit Architectural Revit/ Cad Technician
Division / Department / Function	Project / Architect Design
Approved By (Immediate Supervisor)	Design Coordinator

1. JOB PURPOSE

To Help Design/ Engineering Team to Create, Review and Edit Architecture and Engineering Designs Drawings.
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2. PRINCIPAL ACCOUNTABILITIES

Accountabilities	Major Activities
To Create and edit design and Drawings	<ol style="list-style-type: none"> 1. To create architectural and interior drawings using Revit 2. To create Plans, Sections, Elevations and Details accurately 3. Assisting part of the team to develop Architectural drawings from concept to construction 4. Assist in the Modification of drawings as directed. 5. To create MEP Section, Plan and Elevation. 6. To Create working Drawings.

3. MAJOR CHALLENGES

Team work And Coordination
Review Revit Submittals

4. INTERACTIONS

Internal Interaction

Internal Department Staff.
Department Managers/ Architects/Engineers involved in the Project.

External Interactions

Consultants (Architectural Design)
Contractors / Sub- Contractors

5. DIMENSIONS

Financial Dimensions

NA

Other Dimensions

<ul style="list-style-type: none">▪ Architects/ Engineers in Modifying and creating the design Drawings.▪ Coordination Contractors for Clear and Detailed Working Drawings

6. SKILLS AND KNOWLEDGE –

- **Excellent command over Revit Architectural Software.**
- **Excellent command over Auto Cad.**
- **Ability to create, modify and review Architectural Plans, Sections and Working Drawings.**
- **Collect Data for Project Design.**
- **Ability to understand and follow complex oral and written instructions.**

Educational Qualifications

<ul style="list-style-type: none">▪ Diploma in Drafting from an accredited university.

Relevant and total years of Experience

<ul style="list-style-type: none">▪ 3-5 years of experience as a Revit Technician in a small to medium sized company and experience in large Projects.▪ Exposure to Airport Design Projects.(Desirable)
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